

COVID POLICIES



OUR RESPONSE

In response to Covid-19 we have taken steps to ensure the health and safety of our children, families, and teachers. Here at Joyful Learning Center that means keeping our class sizes small, checking temperatures and symptoms every day, and lots and lots of hand washing routines and practices with children. Additionally, we have high sanitization standards and food preparation plans in place to best keep our community healthy. We also align with the recommendations from Center for Disease Control (CDC), Department of Children, Youth, and Families (DCYF), and Washington Department of Health (DOH). The policy and procedures outlined in this document will be effective immediately until further notice and/or updates from our state governing bodies.

Safety Note: In an effort to keep all areas of Joyful Early Learning disinfected and untampered with, please remember, we ask that there is no congregating in groups. There will be no group play or congregating allowed on the center's premises. Drop off and pickup will happen outside the building and a staff member will come pick up your student and bring your student to you in the designated drop off/pick up area.

PARENT DROP OFF PROCEDURE

1. Plan for extra time at drop off and pick up every day.
2. Park your car under the East awning.
3. Ring the doorbell and await a health screening personnel. You can wait in your car or socially distanced from other arriving groups outside.
4. Please place a mask on yourself and your child.
5. Wait in the car to receive the Health Screening from a Joyful staff member. *Note: this will be for you and your child.
6. Go through health screening procedures for you and your child.
7. Sign in your child through our contactless sign in process through the app on your phone.
8. A Joyful staff member will walk child to their classroom. (At this time, in an effort to keep the building clean and remain at low total numbers, we will not be allowing parents to enter the building).
9. Please give a quick goodbye, so the teachers can help the next family.

PARENT PICK UP PROCEDURE

1. Plan for extra time at drop off and pick up every day.
2. Park your car under the East awning at designated spots.
3. Ring the doorbell.
4. Please place a mask over your face.
5. A Joyful staff member will walk your child to your car.
6. Sign out your child out through our contactless system through the app on your phone.

COVID POLICIES (CONT)



HEALTH SCREENING

Every parent, child, teacher and staff entering or dropping a child off at Joyful Early Learning premises must complete a health screening upon arrival. Temperature checks as well as the following health screen questions will be completed upon arrival at the center.

Stay home for 24 hour symptoms:

- Elevated temperature (anything between 99 and 100.3).
- A cough that you cannot connect to another health problem.
- A sore throat that you cannot connect to another health problem.
- Muscle aches that you cannot connect to another health problem or to another activity such as physical exercise.
- Headache or Fatigue.
- Nausea, diarrhea, vomiting.
- Congestion or runny nose not associated with allergies.

Cannot return without a doctor's note or 14 days:

- Temperature of 100.4 or greater.
- New loss of taste or smell.
- Shortness of breath that you cannot connect to another health problem.
- Does anyone in your household have any of the above signs right now?
- Has your child been close with anyone suspected or confirmed with COVID-19?
- Has your child had any medication to reduce a fever in the last 24 hours?

If at any time during the day a child appears with any symptoms, he/she will be checked for a temperature as well as other symptoms. If there are two or more symptoms, the child will be placed in care in a separate room and the parent/guardian will be called to pick up the child immediately. If a child has a temperature of 100.4 or greater, they will not be allowed to attend school until the fever has been gone, without the assistance of fever reducing medication, for 72 hours or 10 days after the symptoms began, whichever is longer.

Joyful Early Learning will log all child and teacher/staff illness identified during our preschool hours. This log of student illness is reviewed by the state of Washington Department of Children, Youth, and Families licensor. If a child becomes ill with symptoms of COVID-19, Joyful Early Learning is required to notify the child's family and the child cannot return until all symptoms are gone and COVID-19 diagnosis is confirmed or denied by the child's pediatrician. The child will be allowed to attend school again with a doctor's release.

COVID POLICIES (CONT)



BEDDING AND NAPS (FOR EARLY LEARNERS)

Required – Personal Backpack for your child.

Please place all of your child's belongings in a backpack that can be zipped closed and is the size that can hold your child's bedding, extra clothing, extra shoes, and the personal water bottle. This must be brought to school with your child every day.

A child's personal bedding will be returned at the end of each day for families to take home and launder to bring back the following day. New, clean, and laundered bedding is required every day. Cots and sheets will be provided by Joyful Early Learning and will be disinfected and laundered daily, following each use. New and clean bedding is a requirement for every child to attend Joyful Early Learning daily and is a necessary safety precaution. Due to health concerns pacifiers will not be allowed.

OUTDOOR PLAY

Children and teachers will be going outside as much as possible and have two scheduled recesses each day. Handwashing will be required after returning from outside play.

HANDWASHING

Please help us all stay healthy by implementing frequent handwashing methods. Hand sanitizer can be used for adults and children above the age of two but should not replace the practice of frequent hand washing. We are asking all of our families, children, teachers and staff to follow the recommendations of the Department of Health and Washington State Licensing by washing your hands with soap and water at every transition and activity. Liquid soap, warm water (between 85° and 120° F), and paper towels or single-use cloth towels are available for staff and children at all sinks, at all times.

All staff wash hands with soap and water:

- Upon arrival at the site and when leaving at the end of the day
- Before and after handling foods, cooking activities, eating or serving food
- After toileting self or children
- Before, during (with wet wipe - this step only), and after diaper changing
- After handling or coming in contact with body fluids such as mucus, blood, saliva, or urine
- Before and after giving medication
- After attending to an ill child
- After being outdoors
- After feeding, cleaning, or touching pets/animals
- After giving first aid

COVID POLICIES (CONT)



Children are assisted or supervised in handwashing:

- Upon arrival at the site and when leaving at the end of the day
- Before and after meals and snacks or cooking activities.
- After toileting or diapering
- After handling or coming in contact with body fluids such as mucus, blood, saliva or urine
- After outdoor play
- After touching animals
- Before and after water table play

Handwashing Procedures:

1. Turn on water and adjust temperature.
2. Wet hands and apply a liberal amount of liquid soap.
3. Rub hands in a wringing motion from wrists to fingertips for a period of no less than 20 seconds.
4. Rinse hands thoroughly.
5. Dry hands using an individual paper towel.
6. Use hand-drying towel to turn off water faucet(s) and open any doorknob/latch before discarding.
7. Apply lotion, if desired, to protect the integrity of skin.
8. Handwashing procedures are posted at each sink used for handwashing.

PERSONAL PROTECTIVE EQUIPMENT (PPE)

Staff: Joyful Early Learning Center teachers and staff will wear a masks at all times. When the teacher is reading or doing a lesson where mouth visibility is required for learning, the teacher may switch to a face shield.

Students and families: Please wear a mask at drop off and pick up of your child. Children five and under do not need to wear masks.

FOOD AND WATER

Joyful Early Learning Center will provide three snack time slots for early learners. For school agers, breakfast will be provided during morning care, one snack during the school day, and one evening snack for after school care students. Families need to provide a sack lunch for their child. For the health of every child, we ask that you provide your child with a clean and full water bottle every day. Please bring a water bottle in the morning. At the end of the day the water bottle must go home to be cleaned and sanitized for use the next day. Please understand at this time that the water bottles are a requirement for the health and safety of the children.

Requirement: Provide a clean/sanitized water bottle for your child daily, labeled with your child's name. This water bottle is to return home to be cleaned every day and brought back to school the next day for personal use.

COVID POLICIES (CONT)



JOYFUL EARLY LEARNING COVID WAIVER

I acknowledge that the novel coronavirus (COVID-19) infections have been confirmed throughout the United States and Washington State, including several cases in the City of Shoreline. I understand that in accordance with the most recent guidance and protocols issued by the World Health Organization, the Centers for Disease Control and Prevention (CDC), the Washington State Department of Health, and the Seattle/King County Department of Health for slowing the transmission of COVID-19, Joyful Early Learning has established procedures to implement the guidance and protocols and, at any time, may revise its procedures based on updated guidance and protocols. I agree to comply with, and instruct my child(ren) to comply with, the procedures and any revision to the procedures established by Joyful Early Learning.

I understand that Joyful Early Learning Center cannot guarantee that anyone visiting its facilities or participating in its programs will not be exposed to or infected by COVID-19; that due to the nature of Joyful Early Learning Center's programs, social distancing of six (6) feet per person among children and staff is not always possible; and that the risks of being exposed to or infected by COVID-19 may result from the actions, omissions, or negligence of myself and others, including Joyful Early Learning Center's employees. Therefore, I understand the known and unknown dangers of utilizing Joyful Early Learning Center's facilities and programs due to COVID-19 and acknowledge that use thereof by myself and/or any participating child(ren) may, despite Joyful Early Learning Center's reasonable efforts to mitigate such dangers, result in exposure to or infection by COVID-19, which could result in quarantine requirements, serious illness, disability, and/or death.

I hereby agree, represent, and warrant that neither myself nor any participating child(ren) shall visit or utilize Joyful Early Learning Center's facilities or programs within fourteen (14) days after: (1) returning from highly impacted areas subject to a CDC Level 3 Travel Health Notice, (2) exposure to any person returning from areas subject to a CDC Level 3 Travel Health Notice, or (3) exposure to any person who has a suspected or confirmed case of COVID-19.

I hereby agree, represent, and warrant that neither myself nor any participating child(ren) shall visit or utilize Joyful Early Learning Center's facilities or programs if they: (1) are experiencing symptoms of COVID-19, including by not limited to fever, cough, shortness of breath, muscle aches, or sore throat, or (2) has a suspected or diagnoses/confirmed case of COVID-19.

I hereby understand that if Covid-19 does come into the center and quarantine is necessary per Health Department's guidelines, there will be no tuition discount for days the center is closed

Parent/Guardian Signature _____ Date _____

This certifies that I am in agreement with the above statements

WE'RE PROTECTING OUR FAMILIES FROM COVID-19



In response to Public Health direction, we:

- ✓ Screen caregivers and children daily for any of these symptoms:

fever OR shortness of breath OR cough Other symptoms:



- chills
- muscle pain
- sore throat
- loss of taste or smell

- ✓ Ensure sick caregivers and children stay home.



- ✓ Ensure that children and caregivers frequently wash their hands.



- ✓ Clean and sanitize surfaces frequently.



Please help in protecting our community:

- Check your child's temperature daily.
- Keep children home if they are sick.



- Do not enter the child care if you are sick.

